

# 3-186a Information and Instructions

A Guide To Register Your Falconry Birds.  
For OFA Members.



# Federal Online Database Information

- Federal Database Background information
  - USFWS maintains a Federal Database for oversight purposes as required by law
  - USFWS delegates falconry permitting responsibilities to individual States
  - The 3-186a form is used to manage information in the Federal Database
  - The Federal Database may be accessed by State wildlife Departments, Law Enforcement, and Licensed Falconers
  - Licensed falconers use the 3-186a form to enter information about the disposition of raptors in their possession

# Federal Database Information

- Falconer's Responsibilities
  - Maintain their profiles in the data base
    - Address, phone number, email
  - Add new 3-186a for new raptors
  - Edit existing 3-186a forms for lost or dead raptors
  - Delete 3-186a forms for transferred raptors
  - Report a move (change of address) as a falconer
  - Query their data in the Federal Database
  - Back-up private data (electronic and print copies)

# Federal Database Instructions

- Online access
  - USFW Migratory Birds/Falconry Main Page
    - <https://epermits.fws.gov/falcp/>
- Acquiring a Federal ID (FEDID) number
  - Issued by Texas Parks & Wildlife Department
  - Falconers must contact the State Falconry Permit Coordinator to receive personal FEDID number
    - Becky Rouner, Oklahoma Dept. of Wildlife Conservation
    - Email Address: [becky.rouner@odwc.ok.gov](mailto:becky.rouner@odwc.ok.gov)

# USFWS Migratory Birds/Falconry Application Main Page

## Steps for Accessing Federal Database

- Navigate to Migratory Birds/Falconry – Main Page

- Web address:

<https://epermits.fws.gov/falcp/>

- New members

1. Obtain FEDID to create new account

2. Click on New member to create Username and Password

3. Web address:

<https://epermits.fws.gov/falcp/falcpActivateNewAccount>

- Members

1. Login using Username and Password

2. Web address:

<https://epermits.fws.gov/falcp/falcpSI>

https://epermits.fws.gov/falcp/

Welcome to Migratory Birds/Falconry Application

Division of Migratory Birds/Falconry Application - Main Page

**Paperwork Reduction Act Statement:** In accordance with the Paperwork Reduction Act (44 U.S.C. 3501), the U.S. Fish and Wildlife Service collects information necessary to conduct usability testing of the application and functionality of the falconry database, and to respond to requests made under the Freedom of Information Act and the Privacy Act of 1974. Information requested in this form is purely voluntary. Failure to provide all requested information may be sufficient cause for the U.S. Fish and Wildlife Service to deny the request to participate in the testing. According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor and a person is not required to respond to a collection of information unless it displays a currently valid OMB control number. OMB has approved this collection of information and assigned Control No. 1090-0011, which expires 10/31/2021.

**Estimated Burden Statement:** We estimate public reporting for this collection of information to average 2.5 hours, including time for reviewing instructions, gathering and maintaining data and completing and reviewing the form. Direct comments regarding the burden estimate or any other aspect of the form to the Service Information Clearance Officer, Fish and Wildlife Service, U.S. Department of the Interior, 5275 Leesburg Pike, MS: BPHC, Falls Church, VA 22041-3803, or via email at [Info\\_Coll@fws.gov](mailto:Info_Coll@fws.gov). Please do not send your completed form to this address.

Already a member, please login [Log in](#)

New member

1. To activate your account using Authorization/FEDID, please click: [Activate new account](#)
2. If you are a U.S. State representative or State agent, please contact your resident biologist:

Joel E. (Jeep) Packer, Ph.D.  
Resident Biologist  
National Research Program  
Division of Migratory Bird Management  
U.S. Fish and Wildlife Service  
1105 Osuna Road  
Albuquerque, NM 87113  
505.761.4756 (Mountain Standard Time)

Dr. Eric Kershner  
5275 LEESBURG PIKE  
FALLS CHURCH VA 22041-3803  
Email: [eric\\_kershner@fws.gov](mailto:eric_kershner@fws.gov)  
Phone: (703)358-2376 (Office)

3. If you are a new falconer and do not have an Authorization/FEDID (formerly Federal ID), please contact your State representative or agent.  
To obtain a list of your agent(s) or state representative(s), please select one of the states from the drop down list box:   
or click here to list all states: [List all States](#)

[Click here to visit US Falconry Regulation](#)

[Frequently Asked Questions](#)  
[Learn more >](#)

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# USFWS Migratory Birds/Falconry Application Log In Page

## Steps for Database Login Page

1. Enter your Username and Password here.
2. Click blue button to Log in
3. Note your Username is not the **FEDID** number

https://epermits.fws.gov/falcp/falcsi

Welcome to Migratory Birds/Falconry Application

### Division of Migratory Birds/Falconry Application - Login

User's Login ID  
Password  
[Forgot password? Change password](#)

[Log in](#) [Exit](#)

If you do not have an account and you are a Falconer, please contact your State office.  
If you do not have an account and you are a State Falconry permit issuing office, please [click here for more information](#)

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**Privacy Act Statement**

**Authority:** The information requested is authorized by the Migratory Bird Treaty Act (16 U.S.C. 703 et seq), and Parts 13 and 21 of Title 50 of the Code of Federal Regulations.

**Purpose:** To collect the contact information of participants in state falconry programs. The states use a FWS application to maintain information about the falconers and their birds.

**Routine Uses:** The information will be used to monitor disposition of captive birds and the take of birds from the wild. More information about the routine uses may be found in the Systems of Records Notice, FWS-21 Permits System.

**Disclosure:** Providing the requested information is voluntary. However, submission of the requested information is required to maintain Federal permit under the MBTA. Failure to disclose the requested information may be sufficient cause for revocation of the permit. If the information indicates a violation of a statute, regulation, rule, order or license, whether civil, criminal, or regulatory in nature, the information may be transferred to the appropriate Federal, State, local or foreign agency charged with investigating or prosecuting such violations.

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# USFWS Migratory Birds/Falconry Application Home Page

## Steps for Accessing 3-186a Form or Conducting Database Query

- Select appropriate button
  - Submit a new 3-186a form
  - View current 3-186a in Database
- Reporting Change of Address
  - Select report a move button

https://epermits.fws.gov/falcp/falchome

Main Home Profile Help Contact Log out Log in

Welcome to Migratory Birds/Falconry Application

Division of Migratory Birds/Falconry Application - Home page

Authorization/FEDID:   
Name:   
Access Type:   
Address:   
Tel.:   
Email:

Report A Move [for Falconer use only]

Add new 3-186A [for use by registered Falconers in the U.S.A only]

Query 3-186A [for use by registered Users in the U.S.A only]

Exit [Sign off the application]

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# USFWS Migratory Birds/Falconry Application

## State Falconer Query Page

### Steps of Performing a 3-186a Query

1. Enter FEDID to complete a basic search
  - Click “**Find**” button to execute search
  - You may conduct a search according to specified section numbers
2. Current records can be printed and saved
3. A CSV record of 3-186a data can be downloaded to excel for convenience (recommended)
  - Various options are located under the list of records

https://epermits.fws.gov/falcp/falcQueryF3

Welcome to Migratory Birds/Falconry Application

### Division of Migratory Birds/Falconry Application - 3-186A Query (State Falconer)

*Introduction:* This page is used by all registrants (Federal, State Administrators, falconers and LE) to query **3-186A** data. **How to use:** you may fill out one or more query parameters (presented in the form of Text box) below. Some query parameters are of type data such as name... others are of type codes such as species code, age... Use look up button for codes you do not know. Use comma to separate multiple codes if any. Once done, press the “**Find**” button. The result(s), if any, will be displayed below the falcon image (List of Data records). Use your Browser vertical scroll bar to view data. **Note:** for Falconers, the system will display your records only with the date being sorted in descending order.

To return to Home page, click the “**Back**” button. To exit the online application, click the “**Exit**” button.

Authorization/FEDID  
Section number (1,2,3,4,5)

**Find**

https://epermits.fws.gov/falcp/falcQueryF3

Welcome to Migratory Birds/Falconry Application

### List of Data records

12 record(s) found. The list below displays current 3-186A data. If you see nothing below, please follow the introduction above. Otherwise, use your browser vertical scroll bar to view the list. To add/edit/delete/print a record, simply click at the blue/purple URL link placed at the top of each block. If the URL links are not available, you can only view the data.

Question No. 4 (1,2,3,4,5)

[Add new 3-186A \(COLEMAN, SCOTT\)](#); [Edit this 3-186A record\(3211\)](#); [Delete this 3-186A record\(3211\)](#); [Print this 3-186A record\(3211\)](#); [Click to download CSV data](#)

# USFWS Migratory Birds/Falconry Application

## Add New 3-186A Page

### Steps for Adding a New 3-186a form

1. Navigate to home page (see slide 7)
2. Select "Add new 3-186A" to navigate list of appropriate forms
3. Click an option (1 thru 6) to complete the necessary form sections
  - Option (2) shown in this example requires completion of sections 1, 2, and 6
  - Note that each option has different sections listed
4. Use various navigation buttons as necessary

https://epermits.fws.gov/falcp/falcNewF3186AQ1

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Main Home Profile Help Contact Log out Log in

Welcome to Migratory Birds/Falconry Application

### Division of Migratory Birds/Falconry Application - Add New 3-186A

**Authorization/FEDID:** FED067521  
**Name:** Coleman, Scott  
**Access Type:** Falconer  
**Address:** 2610 Stadium Drive  
Fort Worth, TX 76109  
**Tel.:** (817) 921-9536  
**Email:** dr.coleman@yahoo.com

Please select an answer to one of the following questions? *(If you do not know, please read the instructions recorded on the back of 3-186A )*

1. transferred a bird to another permittee (or to another permit you hold) (1, 2, 3, 6)

2. released a bird or lost a bird due to its escape, theft, or death (1, 2, 6)

3. acquired bird from another permittee, other than a rehabilitator, (1, 2, 3, 6)

4. acquired bird from a rehabilitation permittee (1, 2, 3, 6)

5. captured a bird from the wild or recaptured a previously captive (banded) bird (1, 2, 4, 6)

6. re-banded a bird, either wild or captive-bred, for which the band was lost or removed (1, 2, 5, 6)

Back Next Exit

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# USFWS Migratory Birds/Falconry Application

## Add New 3-186A and Sign out Pages

### Steps in Completing a Section

1. Use drop down boxes provided to enter required items
2. Use “Next” button to view different sections
3. Be sure to “Save” new record once all sections have been properly filled. The system will not save a record in which an error occurred
  1. The new record was successfully added and denoted by a pink bar across the screen
4. Sign out by clicking the “Log out” button upon completion
5. **Congratulations!** You’ve done it

